

# Annual E-governance Report

Bharathi College of Education has implemented e-governance for sharing information and to manage human resource efficiently with transparency through participation and accountably from all stakeholders. The Enterprise Resource Planning (ERP) of the college is categorized as two major areas like e-administration and e-services. <u>E-administration</u> uses ICT for information process and decision making by the Governing body, head of the institution, IQAC and different committees formed to decentralize the administration.

<u>E-service</u> provides various service facilities. Most of the staff and students use smart phones to utilize the benefits of modern day technologies available in the field of higher education. A company known as Muniwar Technology Private Limited was selected for implementing e-governance in various domains of college administration. Student's attendance record through biometric system, students' database, examination, fees payment system and maintenance of college websites were made by automation process.

Time to time maintenance is carried out by faculty members and the company together. A dedicated WhatsApp Group has been created at institution level for sharing orders, information, direction and discussion on a common platform is ensured with utmost transparency within time limits.

Principal Bharathi College of Education Kandri, Mandar, Ranchi



Application of e-governance in different fields are given below

#### **ADMINISTRATION:**

Teacher time table management was made online. Teacher and student portals fully automated. All notifications are published in college website.

# FINANCE AND ACCOUNT:

Finance section is fully automated. Fees collection is done through online portal with the use of Razorpay, PayTm and Axis Bank online potal and the receipt is generated automatically.

### **STUDENT ADMISSION AND SUPPORT:**

Admission process is fully automated from submission of forms to payment of fees. Fees are collected online. E-brochure made available online for free of cost. Admission receipt is generated automatically.

#### **EXAMINATION:**

There is a provision for online examination in case of any emergency such as Covid 19. Student are informed about the schedule of examination through websites and WhatsApp group and at fixed time exam get started and ends in specified time automatically. Later the result is displayed on the website.

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